Public Document Pack

Inner South Community Committee

Beeston & Holbeck, City & Hunslet, Middleton Park

Meeting to be held in Elland Road Police Station, Elland Road , Leeds, LS11 8BU

on

Wednesday, 10th June 2015 at 7:00 pm.

The Community Committee's Workshop on **'Legal Highs- what they are and why they are an issue '** will start at **5.30pm**. The session which is expected to last one and a half hours and will link into the work of Community Safety and West Yorkshire Police

The Workshop will be followed by The Inner South Community Committee meeting at 7.00pm

Councillors:

D Congreve	Beeston and Holbeck;
A Gabriel	Beeston and Holbeck;
A Ogilvie	Beeston and Holbeck;
P Davey	City and Hunslet;
M Iqbal	City and Hunslet;
E Nash	City and Hunslet;
J Blake	Middleton Park;
K Groves	Middleton Park;
P Truswell	Middleton Park;

Agenda compiled by: Phil Garnett 0113 395 1632
Governance Services Unit, Civic Hall, LEEDS LS1 1UR Tel 24 74355
South East Area Leader: Martin Dean Tel: 395 1652

Images on cover from left to right:
Beeston & Holbeck - Holbeck Engine Shed; Millennium Gardens
City & Hunslet - Thwaite Mills canal side; Bridgewater Place
Middleton Park – Middleton Railway; South Leeds Academy

A G E N D A

Item No	Ward/Equal Opportunities	Item Not Open		Page No
			INVITATION TO INNER SOUTH COMMUNITY COMMITTEE MEETING	1 - 2
1			**APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS** To consider any appeals in accordance with Procedure Rule 15.2 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded). (*In accordance with Procedure Rule 15.2, written notice of an appeal must be received by the Head of Governance Services at least 24 hours before the meeting)	
2			**EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC** 1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report. 2 To consider whether or not to accept the officers recommendation in respect of the above information. 3 If so, to formally pass the following resolution:- RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:-	

Item No	Ward/Equal Opportunities	Item Not Open		Page No
3			**LATE ITEMS** To identify items which have been admitted to the agenda by the Chair for consideration (The special circumstances shall be specified in the minutes)	
4			**DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS'** To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-16 of the Members' Code of Conduct.	
5			**APOLOGIES FOR ABSENCE** To receive any apologies for absence.	
6			**MINUTES - 25TH MARCH 2015** To receive the minutes of the meeting held on 25th March 2015.	3 - 10
7			**OPEN FORUM** In accordance with Paragraphs 4.16 and 4.17 of the Area Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Area Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.	

Item No	Ward/Equal Opportunities	Item Not Open		Page No
8			**INNER SOUTH COMMUNITY COMMITTEE WELLBEING BUDGET REPORT** To receive a report of the South and East Area Leader which seeks to provide Members with: a. Details of the Wellbeing Budget position. b. An update on both the revenue and youth activities fund elements of the Wellbeing budget. c. Details of revenue projects agreed to date d. Details of Youth Activities Fund agreed to date e. Details of project proposals for consideration and approval f. Members are also asked to note the current position of the Small Grants Budget	11 - 18
9			**NOTIFICATION OF ELECTION OF COMMUNITY COMMITTEE CHAIR FOR 2015/2016** To receive a report of the City Solicitor which formally notifies Members of the appointment of Councillor Gabriel to the position of Inner South Community Committee Chair for the duration of the 2015/2016 municipal year, which was made at the Annual Council Meeting on 21st May 2015.	19 - 20
10			**INNER SOUTH COMMUNITY COMMITTEE SUMMARY OF KEY WORK REPORT** To receive a report of the South East Area Leader which brings to Members' attention, a summary of key work which the Area Support Team are engaged in based on priorities identified by the Community Committee, that are not covered elsewhere on this agenda. It provides opportunities for further questioning or the opportunity to request a more detailed report on a particular issue.	21 - 26

Item No	Ward/Equal Opportunities	Item Not Open		Page No
11			**2015-16 FORWARD PLAN REPORT** To receive a report of the South and East Area Leader which introduces the Inner South Community Committee Forward Plan for 2015/16. The report details the Community Committee meeting dates and sets out workshop themes. It also highlights the role of the Community Committee Champions and the work of the Community Committee in relation to the Council Constitution and associated delegations which are managed through its sub group structure, including Neighbourhood Improvement Boards (NIBs) on behalf of the Community Committee.	27 - 36
12			**COMMUNITY COMMITTEE APPOINTMENTS 2015/2016** To receive a report of the City Solicitor The purpose of which is to invite the Committee to make appointments to the following, as appropriate:- • Those Outside Bodies as detailed at Appendix 1; • One representative to the Corporate Parenting Board; • The Committee's 'Community Lead Members', as listed; and • Those Children's Services Cluster Partnerships, also as listed.	37 - 46
13			**DATE AND TIME OF NEXT MEETING** 7pm Wednesday 9th September 2015. **THIRD PARTY RECORDING** Recording of this meeting is allowed to enable those not present to see or hear the proceedings either as they take place (or later) and to enable the reporting of those proceedings. A copy of the recording protocol is available from the contacts named on the front of this agenda. Use of Recordings by Third Parties– code of practice a) Any published recording should be accompanied by a statement of when and where the recording was made, the context of the discussion that took place, and a clear identification of the main speakers and their role or title. b) Those making recordings must not edit the recording in a way that could lead to misinterpretation or misrepresentation of the proceedings or comments made by attendees. In particular there should be no internal editing of published extracts; recordings may start at any point and end at any point but the material between those points must be complete.	

Inner South Community Committee
South East Area Support Team
190 Dewsbury Road
Leeds
LS11 6PF

Contact: Tajinder Virdee
Tel: 0113 247 5536
Southeast.ast@leeds.gov.uk

21st May 2015

Dear colleague

Inner South Community Committee and Workshop Event
Wednesday 10th June 2015

Workshop
5.30 – 7.00pm

Community Committee
7.00 – 8.00pm

Venue: Elland Road Police Station, Elland Road, Leeds LS11 8BU

Established in 2014 Community Committees have been working to improve community involvement and engagement in local decision making. The committees are now shorter, more focused and meet less frequently than Area Committees.

In their first year the committees have made significant progress in becoming more inclusive, more responsive and smarter in their approach to decision making in local areas. To advance our ambition the committee continues to promote themed workshops that address particular issues affecting your area and we need your help to make this a reality.

I am writing to extend a personal invitation to you to attend the next Inner South Community Committee and Workshop.

The workshop theme is **Community Safety** and will address the topic of **Legal Highs: what they are and why they are an issue**

The workshop will start at 5.30pm and is expected to last one and a half hours. Our discussions will link to the work of the Community Safety and West Yorkshire Police Agenda.

The session will include:

- **A presentation by Inspector Nick Berry, about legal highs, what they are and why they are an issue**
- **A question and answer session with a panel of experts**
- **Identifying actions we can do to address any local issues**

It is expected that the workshop will identify tasks that can contribute to a local action plan.

My colleagues and I look forward to seeing you on **Wednesday 10th May; sandwiches will be available from 5.00pm.** Please make time to attend this important event; we can achieve much more by working together.

Please confirm your attendance to southeast.ast@leeds.gov.uk.

Yours Sincerely,

Angela

Cllr Angela Gabriel (Inner South Community Committee Chair)
On behalf of:

Beeston Holbeck	***City and Hunslet***	***Middleton Park***
Cllr David Congreve	Cllr Patrick Davey	Cllr Judith Blake
Cllr Adam Ogilvie	Cllr Mohammed Iqbal	Cllr Kim Groves
Cllr Angela Gabriel	Cllr Elizabeth Nash	Cllr Paul Truswell

INNER SOUTH COMMUNITY COMMITTEE

WEDNESDAY, 25TH MARCH, 2015

PRESENT: Councillor A Gabriel in the Chair

Councillors J Blake, P Davey, K Groves, M Iqbal, E Nash, A Ogilvie and P Truswell

29 APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS

There were no appeals against the refusal of inspection of documents.

30 EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC

There were no resolutions to exclude the public.

31 LATE ITEMS

There were no formal late items submitted to the agenda for consideration. However supplementary information, a wellbeing application from BCM Cluster Vulnerable Children's Summer Camp was submitted with regards to Agenda Item 8 "Wellbeing Report March 2015" Minute No. 36 refers.

32 DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS'

No declarations were made.

33 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor Congreve.

34 MINUTES - 11th February 2015

RESOLVED – The minutes of the meeting held on 11th February 2015 were approved as a correct record.

35 Matters Arising

Minute No 25 – Open Forum

The Committee were informed that with regards to vehicles parking on double yellow lines and on the path at the garage on Dewsbury Road that contact had been made with the relevant organisations and that actions will be taken.

With regards to the footpaths in Cross Flatts Park maintenance work has been requested.

In terms of large bins being left out by shops on Dewsbury Road, Council Officers have visited the offending shops to ensure bins are kept at the rear of buildings.

Minute No. 27 Inner South Community Committee Summary of Key Work

Councillor Blake confirmed that the "Where It's At" Booklet had now been printed and circulated and sent to all children and doctors surgeries. The booklet informs children of all events and activities taking place in the city.

36 OPEN FORUM

In accordance with the Community Committee Procedure Rules, the Chair allowed a period of up to 10 minutes for members of the public to make representations or ask questions on matters within the terms of reference of the Community Committee.

No issues were raised by members of the public who were present.

37 Wellbeing Report March 2015

The report of the South East Area Leader provided the Community Committee with the following:

- Details of the Wellbeing Budget position.
- An update on both the revenue and youth activities fund elements of the Wellbeing budget.
- Details of revenue projects agreed to date.
- Details of Youth Activities Fund agreed to date.
- Details of proposed ringfences for 2015/16.
- Details of project proposals for consideration and approval.
- The current position of the Small Grants Budget.

The Area Officer presented the report.

Members requested that £1,600 of the City and Hunslet Ward budget be allocated to skips and that a one off skip be provided to the allotment in City and Hunslet Ward.

RESOLVED – The Committee resolved to:

(a) Note the contents of the report;
(b) Note the revenue projects already agreed as detailed at Table 1 of the submitted report;
(c) Note the activities fund projects already agreed as listed at Table 2 of the submitted report;

(d) Agree the proposed ring fences for 2015/16 as detailed within sections 15-28 of the submitted report;
(e) That the following wellbeing applications be agreed:

Project	Name of Group/Organisation	Amount Proposed from Wellbeing Budget 2014/15	Wards Covered	Decision
Belle Isle Gala	Belle Isle Tenant Management Organisation	£2,500	Middleton Park	£2,500 APPROVED
Middleton Gala	Area Support Team	£2,500	Middleton Park	£2,500 APPROVED
Holbeck Gala	Holbeck Gala	£3,500	Beeston and Holbeck, City and Hunslet	Beeston and Holbeck (£2,334), City and Hunslet (£1,166) APPROVED
Beeston Festival	Beeston Festival	£5,000	Beeston and Holbeck, City and Hunslet	Beeston and Holbeck (£2,500), City and Hunslet (£2,500) APPROVED
Bands In The Park and dog Show	Friends of Cross Flatts Park	£2,300	Beeston and Holbeck, City and Hunslet	Beeston and Holbeck (£1,150), City and Hunslet (£1,150) APPROVED
Hunslet Festival	Friends of Middleton Park	£1,230	City and Hunslet	City and Hunslet (£1,230) APPROVED
Middleton Park Summer Programme	Friends of Middleton Park Summer Programme	£2,650	Middleton Park	Middleton Park (£2,650) APPROVED
Irish Arts foundation: community participation & learning programme 2015/16	Leeds Irish Arts Foundation	£2,500	Beeston & Holbeck & City & Hunslet	Beeston & Holbeck (£1,125); City & Hunslet (£1,125) APPROVED
Purchase of	Middleton Park	£900	All Three Wards	Beeston &

Grader for Equestrian Arena Surface	Equestrian Centre for the Disabled			Holbeck (£300); City & Hunslet (£300); Middleton Park (£300) APPROVED
Hanging baskets and planters for Belle Isle and Middleton	Belle Isle and Middleton In Bloom	£3,829	Middleton Park	Middleton Park (£3,829) APPROVED
Wednesday Morning Community Drop In Club	Hunslet Methodist Church	£2,562	City & Hunslet	City & Hunslet (£2,562) APPROVED
How To… Festivals 2015	Slung Low	£1,225	Beeston & Holbeck	Beeston & Holbeck (£1,225) APPROVED
Installation of A New Shelter Steel (Waiting) For Bowlers	Cross Flatts Park Bowling Club	£2000	Beeston & Holbeck ,City & Hunslet	Beeston & Holbeck (£1,000), City & Hunslet (£1,000) APPROVED
Litterbins for various locations in Beeston & Holbeck	SSE Locality Team	£6,000	Beeston and Holbeck	Beeston and Holbeck (£6,000) APPROVED
Anti-dog/Litter Fouling Signs for Beeston & Holbeck Ward	LCC South and Outer East Locality Team	£4,200	Beeston and Holbeck	Beeston and Holbeck (£4,200) APPROVED
BCM Cluster Vulnerable Children's Summer Camp	Beeston, Cottingley and Middleton Cluster	£3,000	All Three Wards	Beeston & Holbeck (£1500); City & Hunslet (£375); Middleton Park (£1125) APPROVED
Grit Bins for	LCC South and	£1,683	Beeston and	Beeston and

Beeston and Holbeck Ward	Outer East Locality Team		Holbeck	Holbeck (£1,683) APPROVED

(f) Note the small grant position as set out at paragraph 40 of the submitted report; and
(g) Agree that an additional £1,600 be allocated to skips for the City and Hunslet Ward.

38 Inner South Community Committee Summary of Key Work Report

The Area Officer presented a report of the South East Area Leader which presented Members with a summary of key work which the Area Support Team has been engaged in based on priorities identified by the Community Committee that were not covered elsewhere on the agenda.

Led by Community Committee Champions, Members discussed the following:

Children and families sub group

The Committee were informed that the sub group met on the 19th March to review applications for the Youth Activities Funding. Recommendations will be shared by email to Members.

Employment, Skills and Welfare

The Committee were informed about the proposed new cinema and expansion plans for the White Rose Shopping Centre. This led to discussion about ongoing work with colleges and employers to get the right courses for young people so that they can take up jobs created by the new developments in Leeds.

The ongoing work to help get adults over 50 back into employment was highlighted to Members.

Environment and Community Safety

The Committee were informed of the success of the workshop entitled “Have your say on Environmental Issues in your local area” which took place on 19th March at the Beeston Village Community Centre.

Health and Wellbeing

The Committee were informed that the health and wellbeing workshop held prior to the Community Committee meeting fitted with the funding bid that has been submitted to LSE CCG to support the development of a social

prescribing project in the Leeds South and East Area. This is designed to help reduce the need to go to a GP in some circumstances.

The Committee noted that there were now Health Trainers available at the St George's Hub in Middleton.

Adult Social Care

The Committee were informed of the success of the Inner South Older Persons event on 5th March 2015 at Civic Hall.

A suggestion was made that a booklet be created and circulated to older people which would inform them of events being organised for older people.

It was agreed that parking provision for people attending events organised by Inner South Members at the Civic Hall would be given consideration.

Integrated Locality Working

It was confirmed The Neighbourhood Improvement Boards across Inner South were meeting regularly and that residents would be welcome to attend.

RESOLVED – The Committee resolved to note the contents of the report.

39 Dates, Times and Venues of Community Committee Meetings 2015/2016

The report of the City Solicitor requested that Members give consideration to agreeing a Community Committee schedule for the 2015/16 municipal year and to also give consideration as to whether any revisions to the current meeting and venue arrangements should be explored.

The following dates and times had been proposed in the report:

24 June 2015
9 September 2015
9 December 2015
9 March 2016

Meetings to be held on a Wednesday with a 7.00 p.m. start time for the formal business meeting.

Members discussed the date and time of the meeting proposed for June 2015 and agreed they would give this further discussion outside the meeting due to the 24th June clashing with a celebration event. There would also be an additional meeting for the appointment of the Chair of the Community Committee prior to the 2015/16 Annual Council meeting.

RESOLVED – That the report be noted and the following dates agreed:

Wednesday 9 September 2015

Wednesday 9 December 2015
Wednesday 9 March 2016

Formal business meetings to commence at 7.00pm.

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Community Committee

Leeds CITY COUNCIL

Report of the South East Area Leader

Report to: Inner South Community Committee (Beeston & Holbeck, City & Hunslet, Middleton Park)

Report author: Tajinder Virdee (07525 886367)

Date: Wednesday 10th June 2015 **For decision**

Inner South Community Committee Wellbeing Budget Report

Purpose of report

This report seeks to provide Members with:

a. Details of the Wellbeing Budget position.
b. An update on both the revenue and youth activities fund elements of the Wellbeing budget.
c. Details of revenue projects agreed to date **(Table 1)**
d. Details of Youth Activities Fund agreed to date **(Table 2)**
e. Details of project proposals for consideration and approval **(sections 12-18)**
f. Members are also asked to note the current position of the Small Grants Budget **(section 19)**

Background information

1. Each Community Committee has been allocated a Wellbeing Budget which it is responsible for administering. The aim of this budget is to support the social, economic and environmental wellbeing of the area by using the funding to support projects that contribute towards the delivery of local priorities.

2. Wellbeing funding cannot be paid retrospectively. An application form must be submitted and approved by the Community Committee before activities or items being purchased through Wellbeing funding are completed or purchased.

3. Members are reminded that the necessary scrutiny of applications to satisfy our own processes, financial regulations and audit, requires the deadline for receipt of completed application to be at least five weeks prior to any Community Committee.

Main issues

Wellbeing Budget Position 2015/16

4. The revenue budget approved by Executive Board for 2015/16 is **£184,050** a reduction of **£19,090** from the previous financial year.

5. **Table 1** shows a brought forward figure of **£61,151.10** which includes any underspend from projects completed in 2014/15 and balance unallocated to projects. The total amount of revenue funding available to the Community Committee for 2015/16 is therefore **£245,201.10**.

6. **Table 1** shows the projects ring-fenced by the Community Committee up at the 25th March 2015 meeting. This table will be updated as projects are funded throughout the year.

7. It is possible that some of the projects in **Table 1** may not use their allocated spend. This could be for several reasons including the project no longer going ahead, the project not taking place within the dates specified in the funding agreement or failure to submit monitoring reports. Due to this the final revenue balance may be greater than the amount specified.

8. The Community Committee is asked to note that **£123,462.63** has been allocated from the 2015/16 Wellbeing Revenue Budget. Table 1 shows a remaining balance overall balance for projects in 2015/16 is **£121,738.47.**

Youth Activities Fund Delegation 2015/16

9. As a result of a Youth Review agreed in March 2013, an activities fund has been made available to provide local activity for children and young people age 8-17 years across the city. The Activities Fund has been delegated to Community Committees and the allocation to Inner South Community Committee for 2015/16 is **£49,728.00. £8,743.30** was carried forward from 2014/15, giving a total available fund for 2015/16 of **£58,471.30**

10. The Community Committee is asked to note that **£35,753.88** has been allocated from the 2015/16 Youth Activities Fund as listed in **Table 2** and there is a remaining balance of **£22,717.42**

11. A full breakdown of the projects approved or ring-fenced is available on request.

12. **Capital Budget**
    Community Committees now receive a proportion of the capital receipt from Council assets disposed in the area. A proportion is allocated to Ward Based Initiatives and 5% is top sliced and allocated to the Community Committees. Inner South has a capital budget of £42,653.49 that is now available to spend. This has been split equally through the 3 wards which is £14,217.83 per ward.

TABLE 1: Revenue Wellbeing Budget 2015/16

Projects	Total	B&H	C&H	MP
	£	£	£	£
Revenue Wellbeing Budget 2015/16	**184,050**	**61,350**	**61,350**	**61,350**
Balance Brought Forward from 2014/15	**61,151.10**	**19,377.56**	**16,926.79**	**24,846.37**
Available Budget	**245,201.10**	**80,727.56**	**78,276.79**	**86,196.37**
2015/16 Allocations				
Small grants	10,000.00	5,000.00	3,000.00	2,000.00
Skips	4,100.00	1,500.00	1,600.00	1,000.00
Communications budget	6,000.00	2,000.00	2,000.00	2,000.00
Community Celebration Event 2015	1,500.00	500.00	500.00	500.00
Community Festivals 2015	19,680.00	5,984.00	6,046.00	7,650.00
Neighbourhood Improvement Officer -Beeston & Holbeck	14,068.13	14,068.13		
Neighbourhood Improvement Officer - C&H/MP	35,170.34		17,585.17	17,585.17
Inner South Employment and Skills Board	6,000.00	2,000.00	2,000.00	2,000.00
Beeston and Holbeck Neighbourhood Improvement Board	£3,000.00	3,000.00		
City and Hunslet Neighbourhood Improvement Board	15,000.00		15,000.00	
Belle Isle & Middleton Christmas Lights	3,310.00			3,310.00
Beeston & Holbeck Christmas Lights	3,910	3,910.00		
Total allocations against projects	**123,462.63**	**37,962.13**	**47,731.17**	**36,045.17**
Balance Remaining (per ward) for 2015/16	**121,738.47**	**42,765.43**	**30,544.83**	**50,151.20**

TABLE 2: Youth Activities Fund Delegation 2015-16

The following table details projects funded for 2015-16 financial year.

		Ward Split		
		8-17 Population (8322)		
		2549	2335	3438
	Total Allocation	Beeston & Holbeck	City & Hunslet	Middleton Park
Funding Available 2015/16	**49,728.00**	**15,232.00**	**13,952.00**	**20,544.00**
Brought forward from (unallocated) 2014/15	**8,743.30**	**5,309.75**	**2,119.94**	**1277.15**
Total Available	**58,471.30**	**20,541.75**	**16071.94**	**21821.61**
Projects 2015/16:				
Boxing	2794		1,397	1,397
Pop up Sports Club	5,000	1,666	1,667	1,667
Mini Breeze 2015	11,550	3,850	3,850	3,850
Beeston Global Gang	2318.88	2,318.88		
Breeze Friday Night Project	13,299			13,299
Tiny Military and Senior Poms Team	792	264	264	264
Total spend	**35,753.88**	**8,098.88**	**7,178**	**20,477**
Remaining Balance per ward		**12,442.87**	**8,893.94**	**1,344.61**

Well Being Projects for Approval

12. The following projects are presented for Members' consideration:

13. **Project summary:** Litter Bin City and Hunslet and Middleton Park Ward
Name of Group or Organisation: LCC South and Outer East Locality Team
Total Project Cost: £300.00
Amount proposed from Well Being Budget 2015/2016: £1683
Wards Covered: City and Hunslet and Middleton Park
Project Summary:
The project will provide a litterbin on Old Run Road LS10, next to the Recycle Bank. . This will reduce litter in the area caused by people walk up and down the road and using the Recycle bank. It will be emptied by the Locality Team for the foreseeable future.

Community Committee Plan priority: "Improve the local environment and our parks and open spaces."

14. **Project Summary:** Safe Space South Leeds
Name of Group or Organisation: Middleton Park and Beeston and Holbeck
Total Project Cost: £9847
Amount proposed from Well Being Budget 2015/2016: £9,847
Wards Covered: Beeston & Holbeck (£4923.20) and Middleton Park (£4,923.50)
Project Summary: To establish Safe Space South focussing on prevention/ early Intervention work with girls aged 11-18 in South Leeds at risk of sexual exploitation and outreach work in the hot spots where girls are at risk of CSE

Community Committee Plan priority: This proposal supports the Community Committee priority: "Health and Wellbeing"

15. **Project Summary:** Installation of fence on Bismark Street
Name of Group or Organisation: LCC Housing Services
Total Project Cost: £896.48
Amount proposed from Well Being Budget 2015/2016: £448.24
Wards Covered: City and Hunslet
Project Summary: To pay for the installation of a fence across the grass area, on Bismarck St, side to deter people driving over the grassed area and a bollard will be placed on the footpath to put a stop to quad bikes driving through.

Community Committee Plan priority: "Improve the local environment and our parks and open spaces."

16. **Project Title:** Inner South Older Persons Event
Name of Group or Organisation: LCC – South East Area Support Team
Total Project Cost: £3,500
Amount proposed from Wellbeing Budget 2015/16:£3,500
Wards covered: All 3 Wards
Project Summary: The Inner South Community Committee hosts an older persons event each year .Funding will cover costs including catering, entertainment, demonstration sessions, transport and publicity.

The event is a key opportunity for organisations to present useful information about what services they provide for older people, including information and advice about living in their own homes with comfort, dignity, and security for as long as they choose. Also planned is the opportunity for attendees to participate in demonstrations/taster sessions of various activities.

Community Plan priority: This proposal supports the Community Committee priority: "Health and Wellbeing"

17. **Project Summary:** Christmas Light provision 2015
Name of Group or Organisation: Leeds Lights
Total Project Cost: £5,830 (£3,310 has been ring-fenced at the March 2015 Community Committee)
Amount proposed from Well Being Budget 2015/2016: £2,520
Wards Covered: Belle Isle and Middleton Park
Project Summary: This scheme will install an equivalent number of motifs and a tree at Middleton as in previous years with additional works at Belle Isle Circus to install a tree and lights as discussed with Members and Leeds Lights.

Belle Isle Circus	
Installation of 4 sets of LED flashing tree lights	£1060.00
Operator cost	£75.00
Hire of 3 x lamp column motifs	£600.00
Subtotal for Belle Isle Circus	**£1735.00**
Middleton Park Circus: Lights in 2x natural tree at Middleton Circus:	
Installation of control equipment in adjacent lamp columns at £550 per column (This is a "one off cost")	£1,100.00
Installation of 4 x sets of LED tree lights in each 8 in total) (this is an annual cost)	£2,120.00
Hire of 4 x lamp column motifs	£800.00
Operator cost	£75.00
Subtotal for Middleton Circus	**£4,095.00**
Total Costs	**£5,830.00**

18. **Project Summary:** Christmas Light provision 2015
Name of Group or Organisation: Leeds Lights
Total Project Cost: £8,610 (£3,910 has been ring-fenced at the March 2015 Community Committee)
Amount proposed from Well Being Budget 2015/16: £4,700
Wards Covered: Beeston and Holbeck

Project Summary: This scheme will install an equivalent number of motifs and a tree in Beeston as in previous years with additional works at install electrics across Beeston and Holbeck. Also to install a tree and lights as discussed with Members and Leeds Lights.

Beeston	
Hire of white flashing LED tree lights for 6 natural trees	£780.00
Operator cost	£75.00
Installation & removal of 20' cut tree and hire of coloured tree lights	£1100.00
Installation of 3 x sets of electrical control equipment in Lamp columns, 1b 267/ 3 b267/ 5b267 at £550 per column (This is a "one off cost")	£1,650.00
Hire of 4 x motifs at £200 per motif	£800.00
Subtotal for Beeston	**£4405.00**
Holbeck	
Hire of white flashing LED tree lights for 6 natural trees	£780.00
Operator cost	£75.00
Installation & removal of 20' cut tree and hire of coloured tree lights	£1100. 00
Installation of 3 x sets of electrical control equipment in lamp columns 34/35/37 at £550 per lamp column (This is a "one off cost ")	£1,650.00
Hire of 3 x motifs at £200 per motif	£600.00
Subtotal for Holbeck	**£4205.00**
Total costs for Beeston & Holbeck	**£8,610.00**

Small Grants Update 15/16

19. The following table outlines the Inner South small grants position:

			Ward Split (£)		
		Amount Approved	**B&H**	**C&H**	**MP**
Available Budget		**10000.00**	**5000.00**	**3000.00**	**2000.00**
Organisation	**Project Name**				
Cottingley in Bloom	Wildflower bed & reinstatement of a communal space		500.00		
Social Skillz UK	Community Impact Project		500.00		
Total approved			**1000.00**		
Balance Remaining			**4000.00**	**3000.00**	**2000.00**

Conclusion

20. The report provides up to date information on the Community Committee's Wellbeing Budget.

Recommendations

21. Members of the Inner South Community Committee are requested to:

a) note the contents of the report;

b) note the revenue projects already agreed as listed in **Table 1;**

c) note the Activities fund projects already agreed as listed in **Table 2;**

d) consider the Wellbeing applications set out at **sections 12-18;**

e) note the Small Grants situation in **section 19;**

f) Sometimes decisions will need to be made between formal meetings of the community committee and therefore the Area Leaders will have delegated authority from the Assistant Chief Executive (Citizens and Communities). At the first Community Committee meeting in 2014/15, this Committee approved the following 'minimum conditions' in order to reassure Members that all delegated decisions would be taken within an appropriate governance framework and only when such conditions have been satisfied:

1. consultation must be undertaken with all committee/relevant ward members prior to a delegated decision being taken;

2. a delegated decision must have support from a majority of the community committee elected members represented on the committee (or in the case of funds delegated by a community committee to individual wards, a majority of the ward councillors), and;

3. details of any decisions taken under such delegated authority will be reported to the next available community committee meeting for members' information.

Given that the Community Committee has now been in operation for a year, the Committee is invited to review the conditions previously agreed and consider whether any amendments are required, prior to agreeing such conditions for operation in the forthcoming municipal year.

Associated Recommendation: Members are asked to review the minimum conditions as set out in recommendation **e** of this report which relate to the need for delegated decisions to be taken between formal Community Committee meetings, consider whether any amendments are required and approve such conditions for operation in 2015/2016.

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Community Committee

Leeds CITY COUNCIL

Report of: City Solicitor

Report to: Inner South Community Committee, Beeston and Holbeck, City and Hunset and Middleton Park

Report author: Phil Garnett Ext 51632

Date: 10th June 2015 **To note**

Notification of Election of Community Committee Chair for 2015/2016

Purpose of report

1. The purpose of this report is to formally notify Members of the appointment of Councillor Gabriel to the position of Inner South Community Committee Chair for the duration of the 2015/2016 municipal year, which was made at the Annual Council Meeting on 21st May 2015.

Main issues

2. In line with Community Committee Procedure Rule 2.11, where Council has made an appointment of a Community Committee Chair, there is a requirement for the decision to be formally reported to the relevant Community Committee.

3. With this in mind, this report fulfills that requirement and seeks to formally notify the Committee that at the Annual Council Meeting on 21st May 2015, it was resolved that Councillor Gabriel be elected as Chair of Inner South Community Committee for the 2015/2016 municipal year.

Corporate considerations

a. Consultation and engagement

This report fulfils the requirement within Community Committee Procedure Rules to formally notify the relevant Community Committee following an appointment at full Council to the position of Community Committee Chair.

b. Legal implications, access to information and call in

In line with the Council's Executive and Decision Making Procedure Rules, the power to Call In a decision does not extend to those taken by Community Committees.

This report fulfils the requirement within Community Committee Procedure Rules to formally notify the relevant Community Committee following an appointment at full Council to the position of Community Committee Chair.

Conclusion

4. In line with Constitutional requirements, this report is submitted to formally notify Members of the appointment made at the Annual Council Meeting on the 21st May 2015 to the position of Inner South Community Committee Chair for the duration of the 2015/16 municipal year.

Recommendations

5. The Community Committee is recommended to note that Councillor Gabriel was elected as Chair of the Inner South Community Committee for the duration of the 2015/2016 municipal year at the Annual Council Meeting on 21st May 2015.

Background information

- Not Applicable

Community Committee

Leeds CITY COUNCIL

Report of the South East Area Leader

Report to: Inner South Community Committee (Beeston & Holbeck, City & Hunslet, Middleton Park)

Report author: Taj Virdee (07525886367)

Date: Wednesday 10th June 2015 **For decision**

Inner South Community Committee Summary of Key Work Report

Purpose of report

1. To bring to Members' attention, a summary of key work which the Area Support Team are engaged in based on priorities identified by the Community Committee, that are not covered elsewhere on this agenda. It provides opportunities for further questioning or the opportunity to request a more detailed report on a particular issue.

Background information

2. The Community Committee has a Community Plan that is updated throughout the year where actions are detailed against the Community Committee priorities. This report provides regular updates on some of the key activities between Community Committee meetings including project work, community engagement, partnership work, functions delegated to Community Committee, Community Champions roles and actions, integrated working and locality working.

Main issues

3.0 Updates by theme: Children's Services
Community Champion: Cllr Angela Gabriel

3.1 Children & Families Sub Group

3.1.1 The Children & Families sub group met on the 19th March. The Sub Group reviewed applications for Youth Activities Funding. Members agreed at a previous meeting to receive by email recommendations made by the sub group and indicate their support

or otherwise for these recommendations. Minutes of the meeting are available on request.

4.0 Updates by Theme: Employment, Skills & Welfare
Community Champion: Cllr Kim Groves

4.1 Employment, Skills and Welfare Board

4.1.1 The Employment and Skills board met on the 14th May 2015.

4.1.2 The action plan was updated following the meeting and the Inner South Community Committee workshop. A copy of the action plan and minutes are available on request

4.13 **ASDA Recruitment** - the new ASDA store will be opening on Old Lane, Beeston, in summer 2015. A number of recruitment engagement days were held. Below is a breakdown of numbers reached.

- 306 residents attended the sessions
- 219 were from the targeted localities and are broken down as follows:
  - Beeston & Holbeck: 108
  - City & Hunslet: 68
  - Middleton: 39
  - 4 post codes were from LS11 but the latter part of the post code has not been provided by the customer therefore, we cannot identify which wards they are from

4.14 Further sessions are planned. Information from these sessions will be analysed to establish how many local residents attended

5.0 Updates by theme: Environment & Community Safety
Community Champion: Cllr Adam Ogilvie

5.1 Inner South Environmental Sub Group

5.1.1 The Inner South Environmental Sub Group was held on 21st May 2015 2015. Minutes from the meeting are available on request.

5.1.2 An update was provided by key services working on Environmental issues. It was agree that issues around market trader on Dewsbury Road would be discussed at this sub group.

5.1.3 Discussion were led the Environmental Locality Team who have responsibility for Environmental Services. Key recommendations will be taken back to the team and the Environmental Sub Group to consider future action.

5.2 Community Safety

5.2.1 Child Sexual Exploitation – a session for the South East Locality was held on 12th May 2015 at Brigshaw Co-Operative Trust with partners from across the South East

area invited including; schools, health centres, housing colleagues and others. Further awareness sessions are planned after Sept 2015**.**

5.2.2 An action day was held in Middleton on 28th May 2015, focusing on anti-social behaviour and hate crime. The day involved officers from Safer Leeds, West Yorkshire Police, Housing Leeds, Leeds Anti-Social Behaviour Team, Victim Support, Environmental Locality Team, West Yorkshire Fire, Barca Leeds and Youth Services working together, door knocking and engaging with residents in Middleton about any issues affecting them. The issues will then be forwarded to the appropriate agency to action.

6.0 Updates by theme: Health and Wellbeing
Community Champion: Cllr Paul Truswell

The following work provides an update of the Health & Wellbeing activities taking place:

6.1 **Social Prescribing** – LSE CCG will be putting the LSE social prescribing service out for tender at the end of May / early June. It is hoped that the service will start to be implemented by October 2015.

6.1.2 **First Aid courses for parents** – Leeds South and East CCG have funded a series of first aid courses to be delivered across the South East area. The courses are being co-ordinated through the Children's Centres and a list of dates will be made available for promotion.

6.1.3 **Health presence in Local Community Hubs** – The health trainer service is now taking referrals within Dewsbury Road One Stop Centre and St Georges Centre, Middleton. The health trainers are on site for a five hour period every Monday and are currently using this time to promote the service and see clients who have been referred to them by local agencies. The presence of the service seems to be very positive with uptake of the service gradually increasing as awareness is raised.

6.1.4 **Mental Health**

6.1.5 **Making Space** - Funding has been provided by Public Health and Inner South Community Committee for Making Space, an organisation who run a successful befriending and peer support service for people with enduring mental health conditions. The funding is for Making Space to provide their service across the LS10 and LS11 postcode areas. Work started on the 1st April and a volunteer co-ordinator has been put in place whose initial role is to link with agencies across the area to raise awareness of the service and encourage referrals for all partners. So far links have been made within both statutory and voluntary agencies as well as with health professionals.

6.1.6 **Training** – Following on from the SafeTALK sessions that ran in the area at the end of 2014 it has been identified that this training was not the most appropriate training for all frontline staff. In response Public Health colleagues are now working on a shorter, more tailored session to deliver to frontline staff across the South East Area. It is envisaged that these sessions will be ready to deliver from June onwards.

6.1.7 Niche Tobacco – The Public Health funded Niche Tobacco project has now successfully concluded with the production of a toolkit that is available citywide through the Public Health Resource Centre. The toolkit will allow the continuation of

awareness raising work across the city and will hopefully prove to be a useful tool for both statutory and voluntary sector agencies in all areas.

7.0 Updates by theme: Adult Social Care
Community Champion: Cllr Judith Blake

7.1 Older persons working group

7.1.1 The Inner South Older Persons working group is planning its next working group meeting. The agenda of the next meeting will include looking at content and distribution of well-being pack in the Inner South Area. Minutes from the previous meetings are available on request.

8.0 Integrated Locality working

8.1 Beeston and Holbeck Neighbourhood Improvement Board (NIB)

8.1.1 The last meeting of the board was held on 25th March 2015 at the Holbeck Club. Discussions focused on the emerging project in Holbeck. The minutes of the meeting and outcome from the workshop are available on request.

8.2 City and Hunslet Neighbourhood Improvement Board (NIB)

8.2.1 The last meeting of the board was held on the 20th May 2015 at Tiger 11. There was good attendance at the Board from local residents and partners. A number of key priorities had emerged at this workshop and will be incorporated into the 2015 improvement plan. The outcomes from the workshop are available on request

8.2.2 Following the meeting there was a launch the banners that have been produced by local primary schools for Dewsbury Road, as part of the T&DC programme.

8.3 Belle Isle & Middleton Neighbourhood Improvement Board (NIB)

8.3.1 The last meeting was held on 28th January 2015 at St Georges Centre. Among the items discussed was an update on Social Prescribing, what it is, how it will be implemented and the impact for local people, Money Buddies project and a strategy to address Domestic Violence. The minutes of the meeting are available on request

8.0 Localism

8.1 Town and District Centres 2 Programme (T&DC2)

8.4.1 The Inner South Community Committee is asked to note the following update on the Dewsbury Road District Centre is to be funded by the T&DC2 programme.

8.4.2 Two of the four flagship projects identified through consultation and in discussions with Ward Members have now progressed to design stage. It is expected that these projects will be completed this year.

1. Wild Flower meadow along the boundary of New Bewerley School MUGA.

2. Environmental improvements to layout of land around access and egress to the car park at Dewsbury Road One Stop Centre.
3. Options for site of new crossing by Tesco to be explored.
4. Options for site at junction of Trentham Street to be explored further.

8.4.3 The installation of the new pedestrian crossing opposite Tesco is timed for completion in early June.

8.4.4 The advertising hoarding outside the Dewsbury Road One Stop Centre has been removed for safety reasons.

8.4.5 A road safety study has highlighted the need for improvements along sections of Dewsbury Road that includes the T&DC2 area. A design brief is currently being drafted with a view to designing and implementing changes this financial year.

8.4.6 A scheme for improvements to pedestrian footways and associated works has been agreed with Highways and due for implementation. This work will be timed to take place at the same time as the road safety scheme mentioned above.

8.4.7 Highways are also proposing modifications to resident car parking around retail and commercial premises this year.

8.4.8 The town team was recently reconstituted with four founding members. At a recent meeting the team agreed to partner the T&DC2 project by investing in a public art scheme to be displayed in the area. Funding for this will come from the award made to the town team by Aldi.

8.4.9 Better car park signage to car parking is being explored through the Town Team.

8.4.10 The first set of three banners designed by pupils of St Francis of Assisi, New Bewerley and Hunslet Moor Primary Schools were installed 19th May.

9.0 Conclusions Revised Community Centres' Pricing Policy

9.1 The revised community centres' pricing policy came into effect 1st May 2015, for all new lettings in the Inner South Community Committee portfolio. The new hourly rates are as follows:

	Commercial Rates	Community Rate
Large Rooms - generally halls	£25.00 per hour	£10 per hour
Delivery spaces - all other rooms	£12.50 per hour	£5 per hour
Kitchens for food preparation	£5.00 per hour	£1 per hour

10.2 A change in the new policy means Community Committees are able to agree free lettings in their centres but, to improve accountability for these decisions, these now have to be agreed for each individual letting.

10.3 The new three point pricing policy for community centres within the citizens and communities portfolio was implemented for new bookings on 1st May 2015. This was agreed by Executive Board in July 2014. The new policy sets prices at commercial and community rates and allows Community Committees to agree free lettings in their community centres. In order to improve accountability for these decisions, free lettings now need to be agreed for each individual letting. Each Community Committee is able to agree the delegated approval process that best suits their needs.

10.4 A second stage review will look at developing the community centre delegation arrangements to increase accountability at a local level. Initial discussions will take place with Community Committee Chairs to scope this work including the possibility of greater budget delegation. The implementation of the pricing review has uncovered a number of deficiencies in the availability of management information relating to the usage and financial performance of community centres, which is needed to underpin an improved Community Committee delegation. This will be addressed during review of lettings processes, including the move towards online transactions.

10.5 A major review is commencing of the service level agreement between Citizens and Communities and Civic Enterprise Leeds covering caretaking, cleaning, repairs, programmed maintenance and building management. Community Committees will be involved in this process as it takes shape.

10.6 To avoid extensive delays in Community Committees being able to consider and agree free lettings, Community Committees will need to agree their own delegated decision arrangements. These decisions may be made through a sub-committee, a nominated elected member or delegated to the Area Leader.

10.7 The only exceptions to this process are bookings made by the Communities Team, Area Teams and the Community Committees. These bookings will be free-of-charge but won't need to go through the free-letting application process. A standard lettings form will still need to be completed for all bookings, a price will need to be applied to the booking and then marked "fee waived" on the database.

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11.0 Recommendations

11.1 The Community Committee is asked to:

a) Note the contents of the report and make comment as appropriate.

Background documents[1]

There are no background documents associated with this paper.

Community Committee

Leeds CITY COUNCIL

Report of: The South East Area Leader

Report to: Inner South Community Committee (Beeston and Holbeck, City and Hunslet, Middleton Park)

Report author: Tajinder Virdee (07525 886367)

Date: Wednesday 10th June 2015 **For decision**

Inner South Community Committee Forward Plan 2015/16

Purpose of report

1. This report introduces the Inner South Community Committee Forward Plan for 2015/16. It details the Community Committee meeting dates and sets out workshop themes. It also highlights the role of the Community Committee Champions and the work of the Community Committee in relation to the Council Constitution and associated delegations which are managed through its sub group structure, including Neighbourhood Improvement Boards (NIBs) on behalf of the Community Committee.

Background information

2. Leeds City Council has agreed a constitution which sets out how the Council operates, how decisions are made and the procedures which are followed to ensure that these are efficient, transparent and accountable to local people. Some of these processes are required by law, while others are a matter for the Council to choose.

3. In order to give local citizens a greater say in Council affairs, Community Committees were established on the basis of representing inner and outer areas of the City. The Constitution states that the Executive to make arrangements for the discharge of some functions for which the Executive is responsible by Community Committees. The Executive has identified a number of functions that Community Committee exercise decision making on. However the Executive remains ultimately responsible for these services and may remove or limit a Committee's powers. As with the Executive, in exercising their powers Community Committees must make decisions which are in line with the Council's overall policies and budget. The Committees involve all the Councillors from the Wards within each Committee area and meetings are held in public. The following areas are delegated to Inner South Community Committee:

- Wellbeing budget
- Environmental Services
- Youth Activities Fund
- Facilities (Community Centres)
- Parks & Countryside (new delegation) – with affect from 1st April 2015. While no change in service is expected this year, members will be in a position to influence the delegated services in time for 2016/17. It is suggested that the Inner South environmental sub group is asked to take on the monitoring and service improvement role on behalf of the Community Committee.

4. The Inner South Community Committee has put in place a sub structure to provide support, monitoring of performance and when required decision making to the delegations it is responsible for.
   These are:
   - Children and Families Working Group
   - Environmental sub group
   - Older Persons working group
   - Inner Employment, Skills and Welfare Board

   There are updates to the Community Committee from the Summary of Key Works Report. These updates can form the basis of an annual report from each sub group.

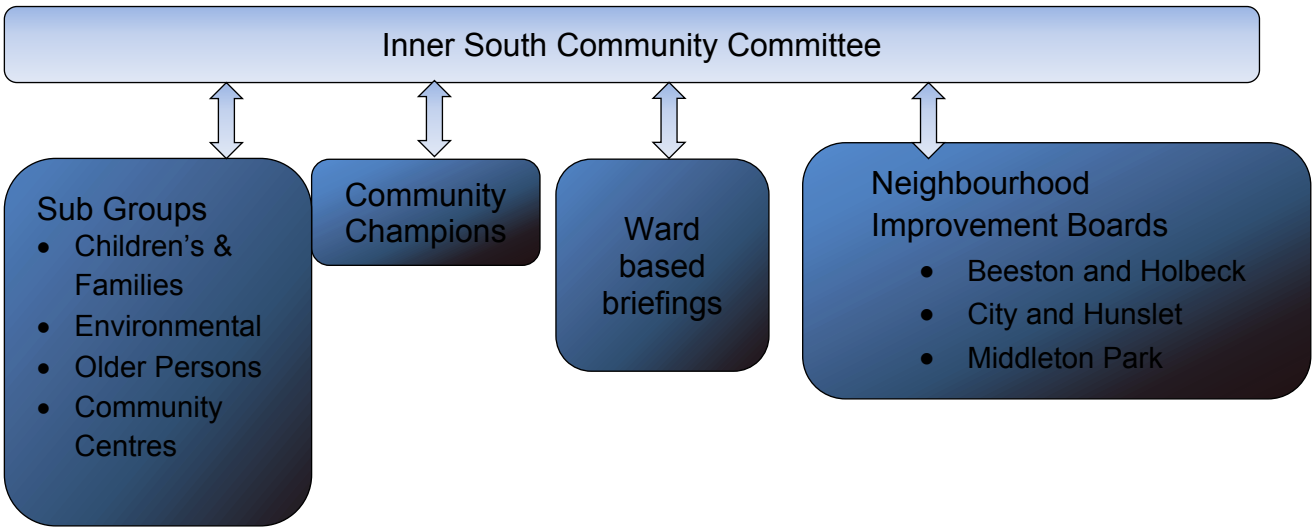
5. Alongside the Community Committee the three Ward based Neighbourhood Improvement Boards provide a more focused perspective on local issues. Led by Ward Members the Neighbourhood Improvement Boards bring together partners to drive change and improvement so that neighbourhoods become an increasingly attractive and popular place to live. Each Board aims to provide strong local leadership that champions the needs of residents and work across service boundaries to plan and coordinate services and local developments.

6. Driving the work of the Community Committee through the sub groups and the Neighbourhood Improvement Board are the Community Committee Champions. The Champion role aims to provide local leadership for each theme, while acting as a critical interface with services. Meeting quarterly with service leads, Community Committee Champions are well placed to shape the local agenda around each theme, working with services.

7. Community Committees were established to build on the successes of Area Committees with an enhanced focus on community engagement and in particular, increase the attendance and active involvement of local people at Community Committee meetings. Themed workshops were introduced to provide a forum for Councillors, residents and services to consider issues affecting their communities and find solutions. The topics were determined in collaboration with service leads and Community Committee Champions.

8. The Community Committee held 4 workshops in 2014/15 covering key issues in the area, they were:
   - Community Safety – 'Tackling Domestic Violence & Abuse'.
   - Families First: Supporting families in need.
   - Employment & Skills – 'Reconnecting to the labour market at 50 plus'
   - Health & Wellbeing –'Mental health is everyone's business'

   An additional workshop separate to the Community Committee was held on Environmental issues in March. This was held in a local venue in Beeston. Following the success of this workshop a commitment was made to hold additional and smaller workshop in each ward in Inner South. The outcomes of these workshops will be reported to Members through the Summary of Key Work Report.



9. The Forward Plan is included at **Appendix 1**. Members are asked to consider the forward plan, agree themes for workshops and note the NIB structure and Ward based briefings.

Main issues

10. While the new Community Committee format has proved successful in the Inner South area opportunities do exist to further develop this approach. The following are points for consideration:

    - In part this success has been due to managing down the number of reports that would previously have come to this Community Committee, together with showcasing local issues determined by the champions at themed workshops. Members may want to consider scope of future agendas.

    - Service delegations are currently managed through the sub group structures. Through the Community Champion leadership the sub groups play an increasingly part in driving service improvements locally. Currently an update is provided at each Community Committee through the Summary of Key work. These updates can form the basis of an annual report from each respective sub group.

- Community Committee Champions (this is title has been developed from the Area Leads) have played an active role in shaping the agenda and working with service leads which has had a positive impact. The Community Committee Champions role has proved more successful in shaping the local service agenda when working with a designated service lead. This connectivity with services is essential if we are to achieve increased service improvement and local influence on service delivery, especially when dealing with those services delegated to the Community Committee. There is a need to develop the role of the champions to monitor performance and service improvements.

- The use of Facebook and features such as video by the Chair and Champions to promote Community Committee events has been effective in reaching a wider audience and securing attendance at Community Committee workshops. We will continue to explore innovative ways to develop the use of social media through profiling the role of the Chair and Community Committee Champions.

11. Attached at **Appendix 1** is the draft forward plan for Inner South Community Committee and Workshops for 2015/16. Members are asked to consider the forward plan and consider and suggest topics for each of the themed meetings scheduled in 2015/16. Proposed themes will then be considered in collaboration with Community Committee Champions and service leads.

Conclusions

- The new ways of working has enabled engagement with a range of services and stakeholders on a number of topics across the area and has provided a platform to widen the conversation and make connections with all involved including engaging residents and service users in the issues that matter to them
- Community Committee Champions have played an active role in shaping the agenda and working with service leads which has had a positive impact
- Greater publicity and communications is a key role in promoting Community Committee and new ways of engaging residents has started. Various promotional activities have been used to promote meetings and workshops to residents and service partners. A Facebook page and twitter account has been developed which is updated regularly with information about events and meetings. This also provides an opportunity for residents to post comments or questions before the Community Committee

Recommendations

12. The Community Committee is asked to:
    a. note the content of the report and make comment as appropriate
    b. consider scope and content of future Community Committee agendas
    c. agree the Parks and Countryside delegation be referred to the Environmental Sub group for monitoring and performance management
    d. confirm Community Committee Champions to approve workshop topics
    e. request a designated officer lead for the Adult Social Care champion

f. Receive a summary of workshops including outcomes through the Summary of Key Work Report
g. An annual report is provided by sub groups to the summary of key work report

Background documents[1]
Appendix 1 -Draft forward plan for Inner South Community Committee and Workshops for 2015/16

Appendix 2 – forward plan for Inner South

[1] The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting Accordingly this list does not include documents containing exempt or confidential information, or any published works Requests to inspect any background documents should be submitted to the report author.

Inner South Community Committee and Workshops 2015/16

Appendix 1

PROPOSED FORWARD PLAN FOR 2015/16 COMMUNITY COMMITTEE AND WORKSHOPS		
Core Business	Appeals against refusal of inspection documents Exempt information Late items Declarations of disclosable pecuniary interests Apologies for absence	Minutes of last meeting Open Forum **Summary of Key Work** **Wellbeing** **Review of previous themed meeting**

Community Committee and Workshop date	Workshop Theme	Ideas for Workshop Topic	Community Committee Champion	**Service Lead**/Key contributors	Others
10th June 2015	**Environment & Community Safety**	Legal Highs Drugs		**Sarah Miles** **Zahid Butt** Inspector Chris Bown Inspector Nick Berry	Community Groups Third Sector Residents Housing associations Locality Safety Partnership JESS Clusters Schools Colleges
9th September 2015	**Children's Services**	Families First Youth Activities Fund Or City Conversations		**Martyn Stenton**	Community Groups Third Sector Residents Children & Families Sub Group
9th December 2015	**Employment, Skills and Welfare**	Employment and Welfare Local opportunities		**Jane Hopkins** **Liz Lawrence** Job Centre Plus Social Justice Team Third Sector/VAL Aspire to Succeed Connexions Leeds City College Local businesses	Neighbourhood Networks Community Groups Third Sector Residents Older Person's Working Group

DRAFT

9 March 2016	**Adult Social Care and Health and Wellbeing**	Care Act?		**Mick Ward** **Joanne Davies**	T&PC Community Groups Third Sector Residents

Neighbourhood Improvement Boards	Ward Member	Dates
Beeston and Holbeck NIB	Councillor Adam Ogilvie	6th July 2015 16th November Feb-16
City and Hunslet NIB	Councillor Mohammed Iqbal	20th May 2015 Sep-15 Jan-16
Middleton Park NIB	Councillor Paul Truswell	16TH June 2015 Sept 2015 January 2016

Sub Groups	Ward Member	Meeting dates
Children and Families Sub Group		19th March 2015 23rd July 2015 26th November 2015 31st March 2016
Older Person's Working Group		9th June 2015 6th October 2015 February 2016
Environmental Sub Group		21st May 2015 24th September 2015 4th February 2016

Ward Based Briefings	Meeting dates
Beeston and Holbeck	22nd June 2015 August 2015 October 2015
City and Hunslet	June 2015 October 2015
Middleton Park	June 2015 October 2015

Community Champions Dates	
29th June 2015	
October 2015	
January 2015	

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Community Committee

Leeds CITY COUNCIL

Report of: City Solicitor

Report to: Inner South Community Committee, Beeston and Holbeck, City and Hunslet and Middleton Park

Report author: Phil Garnett ext 51632

Date: 10th June 2015 **For decision**

Community Committee Appointments 2015/2016

Purpose of report

1 The purpose of this report is to invite the Committee to make appointments to the following, as appropriate:-

- Those Outside Bodies as detailed at Appendix 1;
- One representative to the Corporate Parenting Board;
- The Committee's 'Community Lead Members', as listed; and
- Those Children's Services Cluster Partnerships, also as listed.

Main issues

1. **Outside Bodies**

2. Member Management Committee annually determines which Outside Bodies will be delegated to Community Committees for appointment. Attached at Appendix 1 are those organisations that Member Management Committee has determined should continue to be made by this Community Committee.

3. **Community Lead Members**

4. In May 2013, Executive Board recommended that Area (Community) Committees appoint Area Lead Members, in accordance with the defined roles as subsequently presented to the Annual Council Meeting as part of the Council's Executive Arrangements.

5. **Children's Services Cluster Partnerships**

6. In June 2013, Member Management Committee resolved that the nomination of Elected Member representatives to the local Children's Services Cluster Partnerships be delegated to Area (Community) Committees for determination.

7. **Corporate Parenting Board**

8. In recent years Community Committees have been seen as the appropriate principle body by which local Elected Member representatives are appointed to the Corporate Parenting Board.

Options

9. **Outside Bodies**

10. The Community Committee is requested to determine the appointments to those Outside Bodies as detailed within Appendix 1. The Council's Appointments to Outside Bodies Procedure Rules can be made available to Members upon request.

11. The Community Committee should first consider whether it is appropriate for an appointment to be of a specific office holder[1] either by reference to the constitution of the outside body concerned (if available), or in the light of any other circumstances as determined by the Community Committee. Such appointments would then be offered on this basis.

12. Nominations will then be sought for the remaining places, having regard to trying to secure an overall allocation of places which reflects the proportion of Members from each Political Group on the Community Committee as a whole.

13. All appointments are subject to annual change unless otherwise stated within the constitution of the external organisation, which will therefore be reflected on the table at Appendix 1. Each appointment (including in-year replacements) runs for the municipal year, ending at the next Annual Council Meeting.

14. Elected Members will fill all available appointments but it is recognised that Political Groups may not wish to take up vacancies which are made available to them. In such circumstances, vacancies will be notified to the Community Committee and agreement sought as to whether the vacancy will be filled.

15. A vacancy occurring during the municipal year will normally be referred to the Community Committee for an appointment to be made, having regard to the principles described above.

16. Community Committees may review the list of organisations to which they are asked to make appointments at any time and make recommendations to Member Management Committee.

[1] For example it may be considered necessary or otherwise appropriate to appoint a specific Ward Member

17. **Appointments 2015/2016**

18. This year there are 7 appointments to be made in relation to the following organisations:-

Belle Isle Elderly Winter Aid

Belle Isle Elderly Winter Aid is a registered charity (701895), founded in 1986. Their aim is to assist older people to remain living in their homes for as long as possible. This is done by providing activities and services to address the issues and problems, which older people say affect their quality of life and their ability to manage to maintain independence and continue to live at home.

This is an annual appointment and the Council's current representative is Councillor Blake.

Belle Isle Tenant Management Organisation (BITMO)

In 1991, Leeds City Council established the Belle Isle North Estate Management Board (EMB) in partnership with local tenants. The EMB only managed the north of Belle Isle - which benefited with investment via the Estate Action programme in the late 1980s and early 1990s. The southern half of the estate remained largely unimproved and required major improvements. The consultation and the subsequent creation of the six ALMOs in Leeds began a debate about the future of the EMB, and of the future of the whole of the Belle Isle area.

From the time that the estate was built until the 1980s Belle Isle had been one area. In 1984 the Council decentralised the housing service, and created a larger number of smaller community based housing management areas. This led to the creation of the Belle Isle North and Belle Isle South housing areas. It had always been the hope of the EMB to bring together the north and south parts of Belle Isle back into one housing area.

Over a period of five years, a group of tenants on the Belle Isle Estate worked towards tenant management for the whole area. The formation of the Belle Isle Group (B.I.G.) led to the eventual serving of a 'Notice to Manage' and the establishment of the Belle Isle Tenant Management Organisation (BITMO).

In order to achieve full TMO status the organisation had to consult with local residents, and make sure that the local community was in support of the idea. The result of the ballot that took place showed that 94% of the people who voted were in favour of local Tenant Management. Consequently, the unification of the estate and the creation of the new organisation took place in October 2004.

Belle Isle Tenant Management Organisation is the biggest Tenant Management Organisation outside London, and is responsible for more that 2000 homes and employs 32 members of staff.

These are annual appointments and the Council's current representatives are Councillors Blake and Truswell.

Holbeck Elderly Aid

Holbeck Elderly Aid is a registered charity (1075934) working with older people (60+) in the community. Its aims are to promote independent living, improved quality of life and prevention of social isolation. The charity is one of the Neighbourhood Network schemes for older people.

This is an annual appointment and the Council's current representative is Councillor Ogilvie.

Middleton Elderly Aid

Middleton Elderly Aid is a registered charity (1100601) which supports the older adult residents of Middleton, to enable them to live safely and independently in their own homes. The charity provides social activities, such as luncheon clubs, trips and outings and home services, including handyperson jobs, gardening, etc.

This is an annual appointment and the Council's current representative is Councillor Groves.

Housing Advisory Panels

Members are invited to appoint 2 representatives to the Inner South Housing Advisory Panel (HAP). The Committee's representatives on the HAP during 2014/15 were Councillors Ogilvie and Truswell. In considering this matter, Members may wish to bear in mind whether or not it would be appropriate to appoint Members from those Wards which have a higher number of Leeds City Council homes.

19. **Community Lead Member Roles**

20. The Community Lead Member role aims to provide a local "lead" perspective and further facilitate local democratic accountability; particularly in conjunction with the relevant Executive Member. It is formally defined as covering the following areas:

- To provide local leadership and champion the agenda at the Community Committee.
- To represent the Community Committee at relevant meetings, forums and local partnerships.
- To build links with key services and partners.
- To provide a link between the Community Committee and the Executive Member to ensure local needs are represented, issues are highlighted, best practice is shared and to facilitate local solutions to any issues.
- To maintain an overview of local performance.
- To consult with the Community Committee and represent local views as part of the development and review of policy.

21. As set out in the Constitution, the Community Committee is invited to appoint to the following Community Lead Member roles, in respect of:

- **Environment & Community Safety**
- **Children's Services**

- **Employment, Skills and Welfare**
- **Health, Wellbeing and Adult Social Care**

22. In recognition of the differing size of individual Community Committees and that these roles may need to be tailored to best reflect specific local needs and circumstances, Community Committees may wish to consider splitting two of the roles namely:

    - Environment & Community Safety – with one Member focusing on the environment agenda and another on community safety.
    - Health, Wellbeing and Adult Social Care – with one Member covering the public health and wellbeing agenda and another focusing upon adult social care.

23. **Corporate Parenting Board**

24. Under the Children's Act 1989, all local Councillors are corporate parents, this means they have responsibilities relating to the quality of services for those children who have been taken into care by the local authority (children looked after).

25. Executive Board has previously agreed a clearer framework for the corporate parenting role in Leeds. This included establishing a core group of councillors with a special interest in leading the work on Corporate Parenting - the 'Corporate Parenting Board'. This core group includes representation from each of the 10 Community Committees and takes particular responsibilities relating to influencing, performance monitoring, and governance of those issues and outcomes that affect looked after children.

26. In February 2015, Executive Board approved a report that proposed a number of developments to enhance the Corporate Parenting Board, including a better link to the 'Care Promise' for looked after children and more regular involvement from senior leaders and partners both within and outside of the Council. The Board considers information including fostering services, residential care, looked after children's educational attainment and their voice and influence across the city. Representatives are asked to link back to local looked after children's issues through their Community Committee and champion the importance of effectively supporting those children. This is an important role within the overall framework of support and accountability for looked after children's services. The March 2015 Ofsted report for Leeds highlighted the positive benefits and impact of the Board's work.

27. The Community Committee is asked to appoint one representative to the Corporate Parenting Board for the duration of the 2015/16 municipal year. The Committee may consider it appropriate to combine the role with that of the Community Lead Member for Children's Services.

28. It should be noted that membership of the Corporate Parenting Board is encouraged for any Elected Members with a particular interest in the outcomes of looked after children, therefore whilst each Community Committee is asked to appoint one Member (to ensure an even geographic spread), it is possible for additional Members to participate. Therefore, additional Members with a particular interest are advised to approach the Chair of the Corporate Parenting Board.

29. **Children's Services Cluster Partnerships**

30. Clusters are local partnerships (25 in total plus a SILC partnership) that include, amongst others, the Children's Social Work Service, schools, governors, Police, Leeds

City Council youth service, Youth Offending Service, Children's Centres, Housing services, third sector, health, local elected members and a senior representative from children's services. Local clusters are key to the Children & Families Trust Board partnership and delivery arrangements. They aim to:

- enable local settings and services to work together effectively to improve outcomes for children, young people and their families;
- build capacity to improve the delivery of preventative and targeted services to meet local needs;
- create the conditions for integrated partnership working at locality level;
- promote the Children & Young People's Plan and the ambition of a child friendly city across the locality.

31. A "well-coordinated locality and cluster approach results in early identification and extensive work with families according to need." (Ofsted report, March 2015).

32. Clusters began life as extended services for schools and have grown to engage a wide range of partners who provide early help and early intervention and prevention. In April 2011, the Children & Families Trust Board and Schools Forum agreed the adoption of a minimum standard for the terms of reference across the cluster partnerships, which included elected members as standing members of the governance group for each partnership.

33. Elected Members also sit alongside a senior leader (Local Authority Partner) from the Children's Services directorate to be part of the Council's representation on each cluster partnership.

34. In June 2013 Member Management Committee delegated the nomination of Elected Member representatives to local Children's Services Cluster partnerships to Area (Community) Committees. This was with the aim of establishing a clear formal link between those Committees and Clusters. It was also with the intention of building closer working arrangements to better support the needs children and families across the city.

35. The Committee is invited to nominate Members to each cluster partnership within their area. The table below sets out the suggested numbers, Ward links and current representation as a basis for discussion:

Cluster	**Number of Elected Members suggested**	**Suggested Ward link**	**Current Elected Member Representation**
Beeston and Cottingley and Middleton	2	1 Beeston and Holbeck 1 Middleton Park	Councillor Ogilvie Councillor Groves
JESS (Joint extended schools and services: beeston Hill, Holbeck, Belle Isle and Hunslet)	3	1 Beeston and Holbeck 1 City and Hunslet 1 Middleton Park	Councillor Gabriel Councillor Iqbal Councillor Blake

Corporate considerations

a. Consultation and engagement

This report facilitates the necessary consultation and engagement with Community Committee Members in respect of appointments to the designated positions and Outside Bodies. Given that the Community Committee is the relevant appointing body, there is no requirement to undertake a public consultation exercise on such matters.

b. Equality and diversity / cohesion and integration

Both the Community Lead Member roles and the Corporate Parenting role aim to champion, address and monitor issues arising in their respective fields, whilst also providing clear links with the relevant Executive Member, Council officers and partner agencies. As such, these roles would also look to address any equality, diversity, cohesion or integration issues arising in their specific areas.

Also, Council representation on Outside Bodies and Children's Services Cluster Partnerships will enable those appointed Members to act as a conduit in terms of promoting the Council's policies and priorities. As such, this would potentially include matters relating to equality, diversity, cohesion or integration.

c. Council policies and city priorities

Council representation on, and engagement with those Outside Bodies, partnerships and organisations to which the Community Committee has authority to appoint, is in line with the Council's Policies and City Priorities.

d. Legal implications, access to information and call in

In line with the Council's Executive and Decision Making Procedure Rules, the power to Call In decisions does not extend to those decisions taken by Community Committees.

e. Risk management

In not appointing to those Outside Bodies or Cluster Partnerships listed within the report, there is a risk that the Council's designated representation on such organisations would not be fulfilled.

Conclusion

36. The Community Committee is asked to consider and determine the appointments to those designated Outside Bodies, partnerships and organisations as detailed within the report and appendix for the duration of the 2015/16 municipal year.

Recommendations

37. The Community Committee is asked to confirm appointments to the following:-

(i) The Elected Member representatives to work with the Outside Bodies identified at Appendix 1, or agree any changes to the schedule, having regard to the Appointments to Outside Bodies Procedure Rules, as outlined in this report;

(ii) Committee Members to those Community Lead Member roles, as listed;

(iii) Member representatives to the local Children's Services Cluster Partnerships relevant to the Community Committee, as listed; and

(iv) One representative to the Corporate Parenting Board.

Background information

- None

Community Committee Appointments to Outside Bodies (South Inner)

Outside Body	Charity /Trust	No of Places	Review Date	No of places to review	Current appointees	Cllr Y/N	Review Period	Group
Belle Isle Elderly Winter Aid	Yes	1	Jul-15	1	Judith Blake	Y	Annual	Lab
Belle Isle Tenant Management Organisation (BITMO)	No	2	Jul-15	2	Judith Blake	Y	Annual	Lab
			Jul-15		Kim Groves	Y	Annual	Lab
Holbeck Elderly Aid	Yes	1	Jul-15	1	Adam Ogilvie	Y	Annual	Lab
Middleton Elderly Aid	No	1	Jul-15	1	Kim Groves	Y	Annual	Lab
Inner South Local Housing Advisory Panel	No	2	Jul-15	3	Adam Ogilvie	Y	Annual	Lab
			Jul-15		Paul Truswell	Y	Annual	Lab
		7		7		7		

Number of places	7
Places held pending review	7
Places currently filled beyond June 15	0
Number of places to fill	7

Number of Members in the Committee Area	9	Percentage of Members on the Committee	Notional Places Allocated
Labour	9	100	7.00
Liberal Democrat	0	0	0.00
Conservative	0	0	0.00
Other to list			
Total	9		7

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